



professional home builders institute | your education provider

Individual Application Form for the Certification Mark - PHBI accredited MASTER HOME RENOVATOR®

Applicant Name (in full): _____

Employer Name: _____

Position held at company: _____

Company Address: _____

City/Town: _____ **Postal Code:** _____

Business Phone (include area code): _____ **Alternate Phone:** _____

E-mail: _____ **Fax:** _____

The Applicant hereby applies to the Professional Home Builders Institute (“PHBI”) application of the **PHBI accredited MASTER HOME RENOVATOR®** Certification Mark (“the Certification”).

I confirm the following is true:

1. I have completed all of the required courses for the Master Home Renovation certification.
2. The annual 12 month fee of \$125 + GST is attached.
3. I have a of minimum of five years related experience as an owner or as a senior manager and have been active in new home construction or renovation as a full time business for a minimum of three years. My proof of letter of experience is attached.
4. I am a member of a local CHBA association.
5. My employer or my company is a member in good standing with The Alberta Renovator Warranty Program, part of The Alberta New Home Warranty Program group of companies. (This is a new requirement effective April 1, 2015. Individuals who started on this certification prior to April 1, 2015 will not be required to meet this requirement).

By signing this application, the Applicant agrees to and acknowledges that they have read the Code of Ethics for PHBI Accredited Master Home Renovators and Master Home Renovator Rules of Conduct located at www.phbi.ca under Certifications. The Applicant understands and acknowledges that the Certification may be withdrawn, with notice, by PHBI, for not abiding by PHBI’s Code of Ethics, Rules of Conduct, non-payment of the annual renewal fee or any such other act or activity which PHBI deems not congruent with the professional image associated with the Certification.

Applicant: _____ **Date:** _____

PROFESSIONAL HOME BUILDERS INSTITUTE (PHBI)

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